



**Work plan for the Caribbean VHL
November 15th-16th, 2023
São Paulo, SP**

Objective: Identify needs and opportunities to contribute with the construction of the work plan to strengthen the Caribbean VHL aligned with the VHL Model and the BIREME Strategy 2023-2025

Participants: members and the regional coordinator of the MedCarib Network

Local: Hotel Radisson Paulista – Alameda Santos, 85 – São Paulo, SP

Day 1 – November 15th (Wednesday)	
09:00am	Opening João Paulo Souza, BIREME Director
10:00am	Analysis of the current situation – part I
10:30am	Coffee break
10:50am	Analysis of the current situation – part II
12:30pm	Lunch
02:00pm	CARPHA Evidence Portal
03:00pm	Bibliographic control
04:00pm	Coffee break
04:20pm	Information architecture
05:30pm	Day 1 Closure
06:00pm - 08:00pm	Social activity

Day 2 – November 16th (Thursday)	
09:00am	Workplan definition - part I: Goals
10:30am	Coffee break
10:50am	Workplan definition - part II: Responsibility matrix
12:30pm	Lunch
02:00pm	Workplan definition - part III: Timeline
04:00pm	Coffee break
04:20pm	Workplan – part IV: Next steps
05:30pm	Day 2 Closure